

**Regular Meeting of the Vestry**  
**THE NEVIL MEMORIAL CHURCH OF ST. GEORGE, ARDMORE, PA**  
**Tuesday, October 3, 2017**

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**ATTENDANCE**

**Present:** Chris Butto, Joan Cesare, Andrew Coonradt, Paul Joslin, Stephen Krouse, Susan LaBrake, Rob McGarvey, Janet Reddin, Catherine Stuart, The Rev. Barbara Abbott

**Absent:** none

**Guest:** Pete Ricci

Supplemental Documents:

a) August 2017 Financial Report

The meeting convened at 7:08 PM.

**OPENING BUSINESS**

- Spiritual Exercise – Pastor Barbara distributed a handout from “Healthy Congregations: A Systems Approach” by Peter L. Steinke, which contrasts two styles of congregational leadership, labeled clergy-focused and mission-focused. She also described her own leadership style.
- Approval of the September 2017 Minutes  
A **MOTION** was made by Steve Krouse to approve the minutes for the September 2017 meeting. The motion was seconded by Paul Joslin.  
It passed unanimously.

**WORSHIP**

- Pete Ricci asked the Vestry to reconsider its decision to rope off pews in the St. Mary’s Chapel to discourage parishioners from sitting there during the 10 o’clock service. Because the suggestion to rope off pews originated in the ‘Invite, Welcome, Connect’ Committee, the Vestry decided to consult with that committee’s chair, Maureen Krouse, before making a decision.
- It was agreed that Deacon Toneh also should wear a microphone during services. A battery tester and spare batteries are needed.
- Asking parishioners to wear name tags has been well received and will be continued.

**BUILDINGS AND GROUNDS (B&G)**

- Susan reported that renovation of the women’s restroom will begin soon. The sexton, Mark Alston, has agreed to remove the stalls and vanity. Flooring from the kitchen will be extended into the bathroom, and the painter who recently painted the Rector’s office will patch and paint the walls (light blue) and the stalls (white). Parishioner Jeff Stout, who is a plumber, has volunteered to help Derron replace the two toilets. Pete Ricci has located a bureau on Craig’s List that he will adapt into a vanity by cutting holes in the top for a new sink and faucet.
- Paul has not had a chance to meet with Ed Brocklesby yet about renting the Rectory. However, Paul said that multiple repairs are needed before any rental. He mentioned that the ceiling in the kitchen is peeling and the kitchen drawers need to be scraped, primed and painted. The worst area is the basement, especially the room leading to the garage, where there are falling ceiling tiles and evidence of dampness. Paul was asked to get a list of recommended fixes that should be made before renting, either from Ed or

from Jack Fleming, and then obtain bids for that work. Pastor Barbara commented that it is OK to make fixes while a property is rented. She also mentioned that Holy Apostles had rented out their Rectory, then when they called a priest they'd moved him and his family into a rental (partially furnished with parishioner contributions) until the Rectory became available.

- Paul presented the quote from AMDG for roof repairs, totaling \$5,295.  
A **MOTION** was made by Paul Joslin to accept the roof repair bid from AMDG,  
The motion was seconded by Steve Krouse.  
It passed unanimously.
- The AMDG proposal for repaving a portion of the parking lot will be distributed and voted on by e-mail. [N.B. the paving proposal from AMDG, totaling \$14,675, was approved unanimously. That work should begin by the end of October.]
- Sarah Farnsworth has scheduled two Fall cleanup days for the grounds: November 4th and 18th. Because several dead trees need to be removed, she has asked to rent a wood chipper.

## **STEWARDSHIP**

- Parishioners are just receiving this year's Stewardship Campaign letter. Commitment Sunday is October 15.
- Lori Sweeney gave a 'What St. George's means to me' talk at the 8 o'clock service, and Andy Coonradt gave one at the 10 o'clock service.

## **FINANCE, ADMINISTRATION**

### **Accounting Warden's Report**

- Rob presented the August financial report. The gap between budgeted vs. received pledge income continues to widen and is currently ~10%. It is hoped that the recently mailed letters updating parishioners on the status of their pledges will help resolve this situation.  
A **MOTION** was made by Catherine Stuart to receive the financial report.  
The motion was seconded by Janet Reddin.  
It passed unanimously.
- Rob gave an update about the Konica copier, saying that leasing a new copier would not be much more expensive than the current copier is, because maintenance costs in contracts for older copiers are higher.
- The Finance Committee needs to meet about preparing the 2018 budget. However two at-large members are needed from the congregation. Several names were suggested and Rob will follow up.
- On the topic of maintaining a list of approved vendors, it was recommended that the office keep up-to-date copies of certificates of insurance for all vendors.
- Steve reminded everyone that the Diocesan pledge is due by the Diocesan Convention (November 3rd). The assessment has been paid.

### **Rector's Report**

- Pastor Barbara mentioned that she would like to do some work with the Vestry on the topic of change, which can be a source of conflict in transition times. For some people change provokes anxiety and can be perceived as loss.
- She expressed her desire to move the length of the 10 o'clock Sunday service towards being one hour.

### **Rector's Warden's Report**

- More prospective members of the Search Committee were discussed.
- The first meeting of the Parish Profile Committee will occur this week.

### **SOCIAL, OUTREACH, CALENDAR AND COMMUNICATIONS**

- Upcoming events:
  - Blessing of the Animals – Sunday, October 8, 10 AM service
  - Good Works Work Day – Saturday, October 14, 7:45 AM to 3 PM (Organizer: Eileen Kammerer)
  - Trunk or Treat – Saturday, October 28, 4 to 6 PM in St. George parking lot (Organizer: Vicki Strickland)
  - All Soul's Day Evensong – Thursday, November 2 at 7:30
  - 1<sup>st</sup> Fall Cleanup Day – Saturday, November 4 from 9 to noon (Organizer: Sarah Farnsworth)
  - Matinee Movie ("Moonrise Kingdom") – Saturday, November 11 at 2:30 PM in Jerusalem Hall (Organizer: Roland Noreika)
  - Monthly Career Wardrobe Drop-off – Tuesday, November 14, 5:00 PM - 7:00 PM in Bride's Entrance
  - 2<sup>nd</sup> Fall Cleanup Day – Saturday, November 18 from 9 to noon (Organizer: Sarah Farnsworth)
  - The Gala – Saturday, December 2 (Organizers: David and Laurie Ney)
  - Pancake Breakfast with Santa – Saturday, December 9, 8:30 AM - 11:30 AM (Organizer: Sam Soldan)
- Andy is leaning towards using SquareSpace for the new church website, and our in-house experts agree. The current plan is to have a mockup available for feedback within a month.

### **SHEEP CONCERNS**

#### **AFFIRMATIONS**

To Pete Ricci, David Farnsworth, Gary Bullock and Chad Strickland for organizing the Fall Feast.

To Sam and Jack Bullock for hours of assistance preparing for the Fall Feast.

#### **ADJOURNMENT**

A **MOTION** was made by Steve Krouse to adjourn the meeting.

The motion was seconded by Andy Coonradt.

It passed unanimously.

The meeting adjourned at 9:22 p.m.

Respectfully submitted,

Janet Reddin, Secretary