

Regular Meeting of the Vestry
THE NEVIL MEMORIAL CHURCH OF ST. GEORGE, ARDMORE, PA
Tuesday, June 6, 2017

ATTENDANCE

Present: Chris Butto, Joan Cesare, Andrew Coonradt, Paul Joslin, Susan LaBrake, Stephen Krouse, Rob McGarvey, Janet Reddin, Catherine Stuart, The Very Rev. Ryan Whitley

Absent: none

Supplemental Documents:

a) March and April 2017 Financial Reports

The meeting convened at 7:13 PM after a Devotion to the Holy Trinity held in the chancel.

OPENING BUSINESS

- Approval of the April 2017 Minutes (Note: Vestry did not meet in May)
A **MOTION** was made by Paul Joslin to approve the minutes for the April 2017 meeting.
The motion was seconded by Andy Coonradt.
It passed unanimously.
- A comprehensive review of Action Items was postponed until next month.

STEWARDSHIP

- Chris reported that on 5/14 Janice Capoferri gave a “What St. George’s means to me” talk at the 8 AM service, and that last Sunday Roland Noreika and Steve Drabkowski gave their “What St. George’s means to me” talk at the 10 AM service.
- Fr. Ryan emphasized that now is the best time to plan for the fall Stewardship campaign, and that it is important to continue to offer the pledge form in PDF format. However, some parishioners exhibited confusion about what to write in the blank on last year’s form. Therefore, it is suggested that the blank be more clearly labeled on this year’s form, e.g.: “Total annual pledge = \$ _____, which will be paid in weekly/monthly/quarterly/semi-annual installments (circle one)”.
- Fr. Ryan also suggested that parishioner responses to the question on the pledge form “What other charities to you give to?” be posted in Jerusalem Hall.
- Boxes of pledge envelopes come in increments of 50 so it is not worthwhile to query parishioners whether they will or will not be using envelopes for their pledge.

SOCIAL, OUTREACH, CALENDAR AND COMMUNICATIONS

- Upcoming events:
 - Matinee Movie (“Silence”) – Saturday, June 10 at 2:30 PM in Jerusalem Hall (Organizers: Roland Noreika and Steve Drabkowski)
 - July-December Calendaring Meeting – Sunday, June 11 after 10 AM service
 - BYOM – Sunday, June 11 at 5 PM, outside near Bride’s Entrance
 - First Career Wardrobe Drop-off day – Tuesday, June 13, 5:00 PM - 7:00 PM in Bride’s Entrance

- Toneh Williams' ordination to the Diaconate – Saturday, June 17th at 10 AM, Philadelphia Episcopal Cathedral
 - Mass on the Grass – Sunday, June 18, 10:30 AM, Merry Place, 599 Glendale Rd, Havertown
 - Aid for Friends meal prep – Sunday, June 25 after 10 AM service (Organizer: Catherine Stuart)
 - Cereal collection for the Ardmore Food Pantry will continue throughout June (Organizer: Donna DiPaulo)
 - BYOM – Sunday, July 9 at 5 PM, outside near the Bride's Entrance
 - Monthly Career Wardrobe Drop-off – Tuesday, July 11, 5:00 PM - 7:00 PM in Bride's Entrance
 - Matinee Movie ("The Zookeeper's Wife") – Saturday, July 29 at 3:00 PM in Jerusalem Hall (Organizers: Roland Noreika and Steve Drabkowski)
 - American Red Cross Blood Drive – Wednesday, August 8, 2:00 PM - 7:00 PM
 - BYOM and Whitley farewell party – Sunday, August 13 (Organizer: Pete Ricci)
 - Outreach Committee meeting – Tuesday, September 12, 7 PM in Choir Room
 - Fall Feast - Men Cook – Saturday, September 23 (Organizers: Gary Bullock and Pete Ricci?)
- Outreach-related Events from April – June:
 1. The Lenten Project for Veterans, organized by Toneh Williams, collected 52 sheet sets and 75+ sets of underwear and socks, which were sent to the Veterans Multi-Service Center, Philadelphia.
 2. A Designer Bag Bingo event was held on Friday, April 21 (Organizers: Bryn Smythe and Bernadette Matthews Moore). Bryn reported that the profit from this event was \$2,300. The money was donated to St. James School's summer camp program, along with \$86 made by the bake sale held during the Haverford Guild of Craftsmen Spring show.
 3. A Kentucky Derby Day event was held on Saturday, May 6 (Organizers: Liz Havens, Donna DiPaulo and Joan Cesare). According to Outreach minutes: "Pony rides brought in \$265, the Mint Juleps \$87 and the horse race \$100; totaling \$452". This money was donated to Impact Services, Philadelphia.
 4. Casey O'Donnell spoke at both services on May 7th about Impact Services and their programs for homeless veterans, including housing, job training and street outreach.
 5. A [Good Works](#) work day was held on Saturday, May 13 (Organizer: Eileen Kammerer). Four people went to Phoenixville (Ed Brocklesby, Paula Luckring, Jim Burns and Janet Reddin) and worked on 3 projects in 1 house: building a cinder block wall in the basement, replacing mildewed drywall in a 1st floor closet, and disassembling a basement sink and toilet plus the platform they were sitting on. An unexpected additional task became repairing the soil line underneath the platform, which collapsed into pieces when the platform was removed.
 6. A Chicken BBQ was held on Saturday, May 20 (Organizers: Andy Coonradt and Chad Strickland). This event raised \$1,423.69, which was donated to Impact Services.
 7. A Lunch with Veterans event was held on Saturday, June 3 at the VA Hospital, Philadelphia (Organizers: Toneh Williams and Donna DiPaulo). Seven St. Georgians went (Donna, Ray, Joan, Doug and Catherine, Jim, Janet) and served lunch to about 35 vets and nearly as many staff in two inpatient wards on the 7th floor.

8. At their meeting on Tuesday, May 9 the Outreach Committee decided to give a total of \$2,500 to Impact Services using the funds collected at the Kentucky Derby Day and Chicken BBQ, with the remainder drawn from the Outreach budget (\$624.31).
 9. Collection of cereal donations for the Ardmore Food Pantry will continue through the month of June (Organizer: Donna DiPaulo).
 10. This month St. George's will become a drop-off spot for clothing donations to Career Wardrobe. Collections will occur on the 2nd Tuesday of each month at the Bride's Entrance and will be staffed by Career Wardrobe personnel. Donations will be picked up by Goodwill within 1 or 2 days. We will have to store the folding clothes racks in between the monthly collections.
- Andy reported again on his efforts to make the St. George web site more mobile device-friendly. Working from a review of best hosting companies, he found [SiteBuilder](#) to be the most intuitive to use. They offer thousands of free templates and the cost for one site domain and one e-mail address is \$60 less per year than we currently pay Yahoo. Fr. Ryan also sent him an article listing recommended features for church web sites.

BUILDINGS AND GROUNDS

- Paul said that representatives from [AMDG](#) will come out Wednesday of next week to inspect and generate a quote for necessary slate roof repair/upkeep. We will ask them for help with planning future roof maintenance too. They also will look at the wood issues in the Rectory porch and Tudor façade, and at repaving the parking lot. Susan has spoken to Mike at TMC Concrete & Paving, who will come take a fresh look at the parking lot and generate a new quote for repaving it.
- The Ark playground platform doesn't extend all the way to the wall, leaving a two-foot gap that the children like to race through, creating a trip and fall hazard. Paul will discuss possible solutions with the Ark Board.
- Paul reported that the stairwell leading from the second floor of the Ark has remained clear since he put up a sign stating that it is a fire exit. There have been no further reports from The Ark of water getting in.
- This summer the Ark will be doing work on their playground, adding new equipment for bigger kids plus new mulch.
- Paul adjusted the floodlight for the tower so that it is now aimed up as far as it will go. Fr. Ryan thinks it is OK now.
- A booster heater for the new dishwasher needs to be ordered.
- It was agreed that an electrician will be hired to reinstall the exhaust fan above the kitchen range.
- Derron LaBrake will be asked to install the new toilets by the Fall. Andy offered to help -- he has Fridays off this summer. Fr. Ryan requested that a kid-friendly option be added to the toilets which allows the size of the opening to be reduced.
- It was reported that the timer on the flood light in the parking lot needs adjustment again. The light was off for the Deanery meeting and on during the day for the chicken BBQ.
- Paul will follow up on the report that the front radiator in the St. George chapel was not operating during the winter.

FINANCE, ADMINISTRATION and WORSHIP

Accounting Warden's Report

- Rob presented the March and April financial reports.
A **MOTION** was made by Paul Joslin to receive the financial reports.
The motion was seconded by Steve Krouse.
It passed unanimously.

Rector's Report

- We have not received the \$6,000 payment due from AT&T for signing the cell antenna agreement. The delay occurred because the payment company rejected our W-9. Therefore the form that they accepted 18 months ago will be submitted instead.
- The St. George's directional sign at the intersection of Sproul and Darby Rds was moved by the Township without notifying us. The good news is that it is now attached to a telephone pole, where it is more visible and pranksters can't redirect the arrow.
- Several parishioners have spoken to Fr. Ryan about the possibility of combining the 8 AM and 10 AM services during the summer, creating a single service at 9 AM. After discussion the Vestry declined to adopt this idea. However, it was agreed that holding a combined service for the Annual Meeting would be an excellent idea.
- The Rector's children currently receive a 50% discount to attend The Children's Ark, and Ark leadership has suggested that any further discount should be funded by the Church. It was agreed that this topic will be included in the next discussion of Rector compensation.
- The program to pay for Nursery care providers has had a successful first year. The providers have been reliable and have taken care of scheduling themselves. All four will return in the Fall.
- The Newcomer Ministry Team asked for and received the Vestry's approval to adopt the following recommendations on a permanent basis:
 - Move the Ambassador who has been positioned at the credenza just outside the nave to instead stand in the Dining Hall by the corner of the office to better direct newcomers to the church.
 - Move the Ambassador who has been positioned inside the Narthex at the Sulgrave entrance to instead stand in the exterior hallway that's outside that entrance, to be a more immediate welcoming presence to newcomers.
 - Ask the Ambassador at the Sulgrave entrance to keep the door leading into the Children's Area closed until the Procession begins in order to encourage everyone, but especially newcomers, to sit in the center sections of the nave.
 - Ask the Ambassador positioned in the Dining Hall to close the doors into the church as soon as the procession passes inside, and remain in that hallway until the first reading in order to request that latecomers enter only during natural transitions between activities. As soon as the first reading begins all ambassadors are invited to go sit with their family.
 - Ask the Ambassador positioned at the Sulgrave entrance to resume his/her post after Communion in order to invite departing newcomers to coffee hour.
 - Continue to discourage people from sitting in the Lady Chapel during the 10 AM service, roping off those pews if necessary.

- Pursue ways to brighten the lighting in the Sulgrave and Bride's entrances.
- Fr. Ryan informed the Vestry that a new set of green vestments is needed, due to the threadbare state of the existing set. The cost for a complete custom set is \$11,800; but a \$5,000 donation already has been received. After discussion,
 - A **MOTION** was made by Steve Krouse to invite parishioners to contribute the balance of this cost through sponsoring items as memorial or thanksgiving gifts, similar to the way that new fair linens were funded several years ago.
 - The motion was seconded by Joan Cesare.
 - It passed unanimously.
- Fr. Ryan invited anyone who would like to contribute to an ordination gift for Toneh to write a check to St. George's putting 'Discretionary Fund' in the memo line. Also, volunteers are being sought to serve as ushers at her ordination service. A training session for ushers will be held at 8:30 AM on June 17th, in the Cathedral.

Rector's Warden's Report

- Catherine reported that she is looking for volunteers to update our current kitchen rental agreement, including the price structure. She asked for a vestry volunteer and Andy agreed to help. She also will ask Pete Ricci to work on this, as he has kitchen experience.
- There are a number of unfinished tasks left over from the kitchen renovation project, such as removing shims, painting the bottoms of cabinets, replacing the 4 ceiling tiles that contain smoke detectors, etc. It was suggested that these tasks could be addressed by scheduling another Kitchen Work Day to work through the punch list.
- Over the next 3 years, three St. Georgians will be stepping down from the Ark Board, including the current Chairman, Sam Soldan. Vestry members were asked to consider candidates to replace them.

SHEEP CONCERNS

AFFIRMATIONS

To Donna DiPaulo for sewing an attractive runner for the credenza outside the nave.

To Chad Strickland for organizing the May 20th Chicken BBQ, along with Andy Coonradt.

ADJOURNMENT

A **MOTION** was made by Catherine Stuart to adjourn the meeting.

The motion was seconded by Joan Cesare.

It passed unanimously.

The meeting adjourned at 9:40 p.m.

Respectfully submitted,

Janet Reddin, Secretary