

Regular Meeting of the Vestry
THE NEVIL MEMORIAL CHURCH OF ST. GEORGE, ARDMORE, PA
Tuesday, March 7, 2017

ATTENDANCE

Present: Chris Butto, Joan Cesare, Andrew Coonradt, Paul Joslin, Stephen Krouse, Susan LaBrake, Rob McGarvey, Janet Reddin, Catherine Stuart, The Very Rev. Ryan Whitley

Absent: none

Supplemental Documents:

a) January 2017 Financial Report

The meeting convened at 7:01 p.m.

OPENING BUSINESS

- Opening Prayer
- Spiritual Exercise: Exploring Spiritual Growth. The Vestry divided into groups of 3 to discuss times we experienced spiritual growth and times when we felt “stuck” = feeling a lack of forward spiritual movement.
- Approval of the February 2017 Minutes
 - A **MOTION** was made by Steve Krouse to approve the minutes for the February 2017 meeting. The motion was seconded by Rob McGarvey. It passed unanimously.

SOCIAL, OUTREACH, CALENDAR AND COMMUNICATIONS

- Upcoming events:
 - 2nd Kitchen Work Day – Saturday, March 11, 9:00 AM to 3:00 PM.
 - Easter Bunny Lunch – Saturday, April 8, 11:00 AM to 1:00 PM. Organizer: Sam Soldan.
 - 3rd Kitchen Work Day – Saturday, April 1, 9:00 AM to 3:00 PM.
 - Holy Week Services:
 - Sunday, April 9 - Palm Sunday services, 8 AM and 10 AM
 - Monday, April 10 - Stations of the Cross, 7:30 PM
 - Thursday, April 13 - Maundy Thursday service, 7:30 PM
 - Friday, April 14 - 6:45pm - Stations of the Cross, 6:45 PM. Good Friday Liturgy, 7:30 PM
 - Saturday, April 15 - The Great Vigil of Easter, 5:00 PM
 - Sunday, April 16 - Easter Sunday services, 8 AM and 10 AM
 - Designer Bag Bingo – Friday, April 21, 7 PM. Organizers: Bryn Smythe and Bernadette Matthews.
 - Kentucky Derby Event – Saturday, May 6 at 2 PM. Organizers: Donna DiPaulo, Joan Cesare, Liz Havens.
 - Outreach Committee Meeting – Tuesday, May 9 at 7 PM
 - Good Works Work Day – Saturday, May 13, 7:45 to 3PM. Organizer: Eileen Kammerer.
 - Chicken BBQ – Saturday, May 20. Organizers: Andy Coonradt and Chad Strickland.

- Lunch with Veterans – Saturday, June 3 at Veterans Multi-Service Center, Philadelphia. Organizer: Toneh Williams.
- Outreach Report – The Lenten project of collecting new sheets, socks and underwear for distribution to homeless veterans via the Veterans Multi-Service Center is going well.
- Andy will look into making the St. George web site more mobile device-friendly. This also would be a good opportunity to review the web site's content. Fr. Ryan will send him material he has on “dos and don'ts” of church web sites. One of those suggestions: the description shouldn't be interchangeable with non-church organizations like Rotary Clubs.

BUILDINGS AND GROUNDS

- Paul was asked to contact several slate contractors and invite them to come for an inspection of the church's roof in order to identify where the problem areas are and what their recommendations are for addressing them. Ideally this would include an estimate of both the time and expense involved. (No work has been done on the slate roof for three years.) Paul said he will contact the company that is doing the roof of St. Dorothy's in Drexel Hill ([AMDG](#)). In the meantime, there have been no further reports from The Children's Ark of rainwater damage, but water is coming into the nave back by the Bride's Entrance near the candles and statue. Paul will check whether the nearby gutter and downspout are clogged.
- George Newnham has suggested that doing a pothole-only repair of the parking lot might hold us for several more years, and reiterated that the Boy Scouts are willing to re-stripe the lot. All agreed that the previous paving contractor's repeated postponements eliminate him from further consideration. Susan volunteered to follow-up with the second contractor that we'd obtained a quote from last year (TMC Concrete and Paving).
- Janet mentioned that the radiator closest to the altar in the St. George Chapel is not functioning. Paul will ask Unique Heating and Cooling to investigate.
- Paul will bid out the repair of the Rectory porch and Tudor façade.

STEWARDSHIP

- Fr. Ryan suggested scheduling another “What St. George's means to me” talk before Easter.

FINANCE, ADMINISTRATION and WORSHIP

Accounting Warden's Report

- Rob presented the January financial report.
A **MOTION** was made by Paul Joslin to receive the financial report.
The motion was seconded by Steve Krouse.
It passed unanimously.
- The accountant and bookkeeper report they are having to spend additional, unbudgeted time trying to reconcile the weekly deposits made from the collection plate because the teller reports routinely contain errors, including amounts not attributed to anyone and incorrect envelope numbers. Steve Krouse will arrange a meeting of the eight current tellers to discuss this and to conduct re-training.

Rector's Report

- The new Newcomer Ministry project has morphed into a five-member team. They will meet for the first time this Sunday (March 12).

- Fr. Ryan reported that the AT&T cell tower lease has been approved by the Standing Committee. However the AT&T intermediary, Mr. Zolna, jumped the gun and submitted the lease to AT&T before the monthly rent had been corrected to match the current amount we receive from T Mobile. This is his problem to solve.
- The meeting on February 19 to discuss partnering with Ardmore Presbyterian's refugee ministry drew far more people than expected. Ardmore Presbyterian already has a three-bedroom home, which they are calling First Place, to serve as temporary housing for newly arrived refugees. The current occupant is a young man from Iraq.
- We are experiencing increasing problems with the copier, including difficulty finding replacement parts. Therefore Fr. Ryan would like to begin investigating leasing a new one.
- Until recently the E-Tale was administered through Pete Ricci's Constant Contact account. The church now will pay for its own account, which costs \$150 per year. Although the names of the current recipients were exported from Pete's account, the template for the E-Tale will have to be re-created from scratch. One advantage of using Constant Contact is its built-in data mining functions, which indicate that the current rate of opening the E-Tale is 50-60%.
- Fr. Ryan distributed copies of the annual parochial report.
A **MOTION** was made by Steve Krouse to approve the parochial report.
The motion was seconded by Andy Coonradt.
It passed unanimously.
- Due to scheduling problems at Wapiti, this year's Vestry retreat will be split across two non-consecutive days. On Thursday, April 20th Vestry members will spend an evening at the DiBruno Bros in the Italian Market, meeting at St. George's at 6 to carpool to this BYOB event, which runs from 7 to 9. Then on Saturday, April 22nd the Vestry will meet for a day devoted to the theme of discipleship, probably at St. Christopher's in Gladwyne. Vestry members are reminded to read the book *Being Disciples* by Rowan Williams beforehand.
- Because of the kitchen renovation Fr. Ryan and Elise were kind enough to host this year's Shrove Tuesday pancake dinner in the Rectory. Thirty to forty people attended.
- Christ Church, Ithan has made other plans for performing their parish audit. Therefore Fr. Ryan will ask David Farnworth whether he wishes to continue working on the audit, and offer him help from another parishioner.

Rector's Warden's Report

- Derron LaBrake will do the toilet replacements after Easter.
- Because parishioner contributions to the Capital Campaign haven't finished yet but the kitchen renovation is nearing completion, we will need to temporarily shift money from another "pot" in order to finish paying for it. Rob and Fr. Ryan will decide which one, with the snow removal fund being a likely candidate.
- Catherine and Bryn Smythe will meet this Thursday to discuss cleaning out some areas including the Sunday School cabinet outside the kitchen, the Jerusalem Hall closets, and the closet in the back of the nave. Fr. Ryan also would like the contents of the library in Jerusalem Hall to be re-evaluated.

SHEEP CONCERNS

Class of 2018
Chris Butto
Susan LaBrake
Catherine Stuart, *Rector's Warden*

Class of 2019
Joan Cesare
Stephen Krouse
Janet Reddin, *Secretary*

Class of 2020
Andrew Coonradt
Paul Joslin
Robert McGarvey, *Accounting Warden*

AFFIRMATIONS

To Brian Chester for his carpentry work installing new cabinets in the kitchen.

To Gary Bullock, David Ney and Steve Drabkowski for coming in to perform emergency repairs of water damage to one of the kitchen walls, which allowed the painting to proceed on schedule.

ADJOURNMENT

A **MOTION** was made by Steve Krouse to adjourn the meeting.

The motion was seconded by Andy Coonradt.

It passed unanimously.

The meeting adjourned at 9:11 p.m.

Respectfully submitted,

Janet Reddin, Secretary