

Regular Meeting of the Vestry
THE NEVIL MEMORIAL CHURCH OF ST. GEORGE, ARDMORE, PA
Tuesday, October 4, 2016

ATTENDANCE

Present: Chris Butto, Joan Cesare, Sarah Farnsworth, Stephen Krouse, Susan LaBrake, Rob McGarvey, Janet Reddin, Catherine Stuart, The Very Rev. Ryan Whitley

Absent: Paul Joslin

Supplemental Documents:

none

The meeting convened at 7:06 p.m.

OPENING BUSINESS

- Opening Prayer
- Approval of the September 2016 Minutes
 - A **MOTION** was made by Rob McGarvey to approve the minutes for the September 2016 meeting as amended.
 - The motion was seconded by Catherine Stuart.
 - It passed unanimously.
- Action Items follow-up

BUILDINGS AND GROUNDS

- In Paul's absence Susan presented his report. Ed Brocklesby has examined the damaged rectory porch beams and believes the source of the problem is water damage rather than termites or fire ants. He thinks he'll be able to replace the beams without too much effort. The wood may have to be special-ordered because the size is not typically a stock item at the lumberyard. Paul suggested that the flashing above the porch should be inspected to locate the source of the water.
- According to the company, the ceiling fan installers have figured out how to eliminate the wobble from the smaller fan over the choir. They will call the office to schedule the work.
- The paver apologized for the delay but said that, weather permitting, he will take care of the parking lot paving project next Monday. Paul will alert the Ark.
- The new emergency exit lights have arrived and Mark Alston will begin to install them ASAP.
- The Ark still has the basement door into the hallway with the boiler room and sexton's office partially blocked by a cabinet. Fortunately it isn't officially considered an emergency exit.
- Paul wrote that the kitchen remodeling committee is off to a great start. Their first meeting produced a plan for making the kitchen more efficient, useful, and attractive. Planned upgrades include: new floor, new stylish ceiling, new sink/counter prep areas, hot water booster, upgraded electric service, new serving counter, new island, new dishwasher, and lots of new cabinets. Using ballpark pricing the projected cost comes in under budget. The plan is for work to begin sometime after the middle of December to avoid conflicting with already-scheduled events that need the use of the kitchen. The goal is to have the remodel completed by the Easter Vigil dinner (April 15).

- Sarah is planning a Fall parish work day on November 19th to clean up leaves, plant bulbs, and remove two dead trees: the one between the two sheds and the dogwood in the middle of the parking lot. She has bought a redbud tree as a replacement. Inside workers will be needed too to polish the brass.

STEWARDSHIP

- Chris and Steve reported that the Stewardship Campaign is on track. This Sunday's speakers are Mary Hobart at 8AM and Cynthia Pound at 10. The following Sunday, Commitment Sunday, the speakers will be Donna DiPaulo at 8 and Sarah Farnsworth at 10.

SOCIAL, OUTREACH, CALENDAR AND COMMUNICATIONS

- Upcoming events:
 - Tastes of the World – Saturday, October 15, 6:30PM
 - Commitment Sunday – Sunday, October 16
 - Merion Deanery Fall Fundraising Fête for St. James School – Friday, October 21, 6:30-9PM at Church of the Good Shepherd, Rosemont
 - Trunk or Treat – Saturday, October 29 at 4PM, organized by Vicki Strickland
 - Aid for Friends meal assembly – Sunday, October 30 after the 10AM service
 - All Souls Requiem Eucharist – Wednesday, November 2
 - Fall parish work day– Saturday, November 19
 - The Gala – Saturday, December 3. The theme is vintage Hollywood.
- Outreach Report – nothing besides the events listed on the calendar.
- Catherine received an e-mail from Bryn Smythe saying that more coffee hour hosts need to be recruited. Sarah volunteered to lead this effort.
- Janet will write an article for the E-Tale explaining the absence of a Fall Feast this year for parishioners who missed Fr. Ryan's explanation during announcements.

FINANCE, ADMINISTRATION and WORSHIP

Accounting Warden's Report

- August financial reports are not available yet, due to the transition between accounting firms. When Fr. Ryan severed ties with Tim Berman, Tim gave over all of the church's QuickBooks files. The Vestry discussed which level of QuickBooks Online to transition to: Essentials or Plus. Essentials costs \$21 per month for six months, then \$30 a month thereafter. Plus costs \$28 for six months and then \$40 a month and includes the ability to prepare and print 1099s and create budgets to estimate income and expenses. It also allow access for five users instead of three and is the version the new accountant recommends.
A **MOTION** was made by Steve Krouse to purchase QuickBooks Online Plus.
The motion was seconded by Rob McGarvey.
It passed unanimously.
- It was agreed to give Kelly the same check-writing privileges that Julie had.
- The Finance Committee will meet in a week to begin work on the 2017 budget. In addition to Rob the Committee includes Catherine Stuart, Susan LaBrake, Steve Krouse, Julie Ricci and Andy Coonradt. Fr. Ryan mentioned that the Diocesan Council would like us to increase our pledge to the Diocese.

- The church is moving to using Google Apps for Nonprofits, (recently renamed G Suite for Nonprofits) including Gmail. The new e-mail addresses will be parishoffice@stgeorgeschurch.org for Kelly and rector@stgeorgeschurch.org for Fr. Ryan.

Rector's Report

- Fr. Ryan reported that attendance at this year's St. Francis Sunday was unusually high, about 45 more people than a typical Sunday. In addition to the usual large lawn sign, the event was advertised on Facebook (by Kelly) and in the Diocesan newsletter. It was suggested that ushers be encouraged to ask new faces how they heard about St. George's.
- The list of names in the Prayers of the People has grown so long that it takes substantial time to read them. In the future only names written in the red binder will be read aloud. After 4 weeks names will be moved to a separate list that will be printed in the weekly bulletin and inserted in the Confraternity binder.
- Fr. Ryan said it is time to think about new Vestry members. Paul and Rob are both eligible to stand for re-election. The election will occur at the Annual Meeting on January 22nd.
- The annual Staff/Vestry Christmas party will be held on December 16 in the Rectory.
- Bishop Gutierrez will visit St. George's on January 29th. The kitchen will be closed for renovation so a potluck brunch is being planned.
- The Havertown Library is looking for space to conduct their activities during their renovation.
- Steve asked Vestry members whether they had responded to the Diocese's survey about their Servant Year Program for young adults. The survey closes tomorrow.

Rector's Warden's Report

- Capital Campaign Update
 - At Kirby Smith's recommendation Jack Tinkler requests that at the end of November/start of December letters be sent to: (1) new parishioners describing the Capital Campaign and soliciting their participation, and (2) parishioners who have not contributed yet.

SHEEP CONCERNS

AFFIRMATIONS

To Donna DiPaulo for organizing the church's participation in the Haverford Township Day parade, and to Brian Chester for mounting the inflatable dragon on his pickup and driving it in the parade.

ADJOURNMENT

A **MOTION** was made by Steve Krouse to adjourn the meeting.
The motion was seconded by Catherine Stuart.
It passed unanimously.

The meeting adjourned at 8:42 p.m.

Respectfully submitted,

Janet Reddin, Secretary