

Regular Meeting of the Vestry
THE NEVIL MEMORIAL CHURCH OF ST. GEORGE, ARDMORE, PA
Tuesday, April 5, 2016

ATTENDANCE

Present: Chris Butto, Joan Cesare, Sarah Farnsworth, Paul Joslin, Stephen Krouse, Susan LaBrake, Rob McGarvey, Janet Reddin, Catherine Stuart, The Very Rev. Ryan Whitley

Absent: none

Supplemental Documents:

a) February 2016 Financial Report

The meeting convened at 7:01 p.m.

OPENING BUSINESS

- Opening Prayer
- Spiritual Exercise – Conflict Style questionnaire
- Approval of the March 2016 Minutes
 - A **MOTION** was made by Catherine Stuart to approve the minutes for the March 2016 meeting. The motion was seconded by Paul Joslin. It passed unanimously.
- Action Items Follow-up:
 - Fr. Ryan confirmed that the harpsichord will be picked up by the music student when he plays here

SOCIAL, OUTREACH, CALENDAR AND COMMUNICATIONS

- Upcoming events:
 - Screening in Jerusalem Hall of the documentary “Where Is Our Place?” about the plight of Christians in Iraq – Wednesday, April 13 at 7PM.
 - Spring Cleanup – Saturday, April 16, 9:30AM.
 - Evensong service at Good Shepherd, Rosemont – Sunday, April 17 at 4PM.
 - Youth Battle of the Bands – Saturday, May 21.
 - Corpus Christi Eucharist – Thursday, May 26, 7PM followed by (1) the Merion Deanery annual meeting and (2) a meeting of the Confraternity of the Blessed Sacrament.
 - The Food on a Plate/Wine in a Glass event has been postponed until mid-fall.
- Catherine reported that parishioners donated more than \$500 in cash to the Outreach Committee’s Lenten project to purchase books and bookshelves for St. James School. Sarah added that the annual plant sale raised \$288 for Outreach.
- The next Outreach Committee meeting will be held on Tuesday, April 26 at 7PM. Bernadette Matthews has agreed to become the next committee chair, assisted by George Chittenden.

BUILDINGS AND GROUNDS

- Susan reported that Oxford Engineering is unwilling to accept installment payments for removal of the underground oil tank. Because no contract has been entered into yet, we are free to look elsewhere. Lewis would accept 50% down and the remainder within 120 days, but their bid was >50% higher. Jack Fleming provided a new contact: Professional Tank & Environmental (PTE) in Tullytown, PA. The company specializes in residential tank removals and has worked with Haverford Township before. Today Susan met with their representative, Brian Kuebler, and obtained a quote which she e-mailed to the Vestry. She needs time to go over it in more detail but said it looks good so far.

A **MOTION** was made by Paul Joslin to accept the bid for tank removal from PTE, pending Susan's satisfaction once she has thoroughly examined the quote.

The motion was seconded by Steve Krouse.

It passed unanimously.

It was agreed to try to schedule the tank removal in August, preferably on a day when The Children's Ark is not in session. [Brian Kuebler subsequently agreed to accept payment in 3 or 4 installments and said that scheduling the job in August is fine with him.]

- Paul reported that the exhaust fan over the stove in the kitchen is broken. Wm. Henderson quoted ~\$5,000 to replace it. Several other companies have been contacted for quotes but haven't responded. It was agreed to leave the fan as is until the kitchen remodel. Cooks of the Easter Vigil lamb dinner coped by opening windows and putting box fans in them to circulate air, which worked well.
- Paul and Fr. Ryan did some testing with the new lawnmower and estimate that mowing everything, including the Sulgrave lot, should take about 4 hours. Paul will meet with Mark Alston next week to discuss the optimum technique (big mower first, push mower next, then line trimmer).
- Sarah obtained a quote of \$200 for 5 cu yds of mulch for the Spring Cleanup. She asked whether it would be OK to establish a Garden Fund to cover such expenses, instead of her paying out of pocket. It was agreed that \$500 from the Building and Grounds budget will be allocated for this purpose and then donations from parishioners will be solicited.
- Sarah sent an e-mail to The Ark to thank them for doing a better job of keeping the area around the dumpster clear of trash.
- The large pothole in the parking lot was discussed. Chris will look up the name of the contractor who did his driveway and give the name to Paul, who will then request a quote.

STEWARDSHIP COMMITTEE

- A Stewardship update from Doug Stuart (referred to in last month's minutes) was published in the E-Tale.
- Chris has arranged for George Chittenden to give the next "What St. George's means to me" talk at the 8 o'clock service. A speaker for the 10 o'clock service is still being sought. The goal is to have these talks at both services every quarter.
- Steve Krouse said the Stewardship Committee would like to move up Commitment Sunday to mid-October and cut one week off of this year's campaign.

FINANCE, ADMINISTRATION and WORSHIP

Accounting Warden's Report

- Rob presented the February 2016 financial report.
A **MOTION** was made by Steve Krouse to receive the February 2016 financial report.
The motion was seconded by Chris Butto.
It passed unanimously.

Rector's Report

- Fr. Ryan and Rob presented the draft annual parochial report.
A **MOTION** was made by Paul Joslin to ratify the parochial report.
The motion was seconded by Steve Krouse.
It passed unanimously.
- Fr. Ryan discussed the latest attendance report. Average Sunday attendance continues to decline.

- The refreshment of Jerusalem Hall is complete: new lighting, painting, new carpet and a wall-mounted TV. Fr. Ryan says that Bob Legnini is happy to hear that we are pleased with the result of his generous donation but does not want further recognition. A memorial plaque will be installed in the future.
- The Vestry retreat will be held May 6th and 7th at “The Maryland property” (formerly Wapiti). Dr. Tom Gordon and several other members of the diocesan Anti Racism Commission will lead the discussion. Vestry members are asked to contribute an additional \$50 to provide an honorium and help defray their travel costs.
- Certificates from the Bishop have been received for the five parishioners who were trained to serve as Lay Eucharistic Ministers. Fr. Ryan asked for help organizing their visits and Sarah volunteered. Fr. Ryan will send her a list of which parishioners have been visited so far by whom, plus a list of parishioners who would like to be visited.
- Now that Eileen Kammerer has donated stackable blue chairs for the Dining Hall, parishioners will be invited to take home as many of the old metal folding chairs as they like, and asked to make an appropriate donation to the Church in return. The remaining chairs will be offered to St. James School, then any leftovers will be thrown away.
- Fr. Ryan reported that the new parish administrator, Kelly Gallagher, is working out well and already has made several good suggestions.

Rector's Wardens' Report

- Capital Campaign Update
 - Ceiling Fans – Paul sent photos of the nave's ceiling to B. A. Fans. They will try to arrange with a local supplier to have someone come visit. Sarah commented that a big plus for B. A. Fans is that they have worked in worship spaces similar to St. George's, as shown by the [case studies](#) on their Web site.
 - Kitchen Renovation – Katherine Coonradt has agreed to re-design the kitchen once she's had an opportunity to discuss the project with an interested group of parishioners, ideally including those most familiar with the current kitchen. A list of candidates for such a committee was discussed. Catherine (Stuart) will try to recruit them, in addition to making a general announcement asking for volunteers. Paul will serve as the Vestry representative.

SHEEP CONCERNS

AFFIRMATIONS

To David Farnsworth and Pete Ricci for organizing and cooking the Easter Vigil lamb dinner.

To Donna DiPaulo for sewing a new set of Easter vestments.

To Eileen Kammerer for donating blue stackable chairs for the Dining Hall, replacing the old metal ones.

To Joan Cesare and Mary Hobart for answering phones and staffing the office during the transition between parish administrators.

To Sue Grant for preparing the palms for Palm Sunday and Easter flowers, and to Jeff Grant for supplying a chainsaw and helping to remove a dead tree branch.

To Sally Hale for Easter flowers.

REVIEW OF ACTION ITEMS

Class of 2017
Paul Joslin
Robert McGarvey, *Accounting Warden*

Class of 2018
Chris Butto
Susan LaBrake
Catherine Stuart, *Rector's Warden*

Class of 2019
Joan Cesare
Sarah Farnsworth
Stephen Krouse
Janet Reddin, *Secretary*

ADJOURNMENT

A **MOTION** was made by Rob McGarvey to adjourn the meeting.
The motion was seconded by Chris Butto.
It passed unanimously.

The meeting adjourned at 9:46 p.m.

Respectfully submitted,

Janet Reddin, Secretary